



Chhatrapati Shahu Ji Maharaj University Kanpur

Sustainable Procurement Policy


REGISTRAR
Chhatrapati Shahu Ji Maharaj University,
Kanpur

Fundamental Principles of Purchase

The University is committed to doing all procurement through the Government e Marketplace (GeM) portal as per the instructions of the Government of Uttar Pradesh, India. However, after due considerations, items/services not available on GeM may be procured through other modes like 3 quotations (under 1 lacs) or e-Tendering as per GFR, with a strong emphasis on prioritizing suppliers demonstrating **sustainable practices**.

CSJMU spends a sizeable amount of public money through its budget for purchasing various types of goods, research equipment, and hiring services for providing and improving higher education facilities in the region. We recognize this responsibility and are committed to **sustainable procurement**, ensuring expenditure for procuring goods and services is made through a uniform, systematic, efficient, cost-effective procedure, and considers environmental and social impact alongside following relevant rules and regulations.

Here's how we integrate sustainability into our procurement process:

- **Prioritizing GeM:** The GeM portal offers a wide range of products and services from verified suppliers. Many suppliers on GeM are increasingly incorporating sustainable practices. We prioritize GeM to leverage this existing focus on sustainability.
- **Sustainable Sourcing for Non-GeM Items:** When using alternative procurement methods (3 quotations or e-Tendering), we will actively seek suppliers who demonstrate **sustainable practices** in their operations, such as using recycled materials, minimizing waste, and having strong labor standards.
- **Life Cycle Cost Analysis:** We will consider the **total cost of ownership** during the selection process, not just the initial purchase price. This includes factors like energy consumption, maintenance costs, and potential end-of-life disposal costs, which can influence the environmental impact.
- **Local Sourcing:** Where feasible, we will explore options for **local sourcing** to reduce transportation emissions and support the regional economy.

By incorporating these principles, the CSJMU aims to fulfill its commitment to public accountability and contribute to a more sustainable future.

CSJMU implements a sustainable procurement policy prioritizing resource conservation, responsible sourcing, and environmentally friendly products. It emphasises upon Making the procurement process digital and paperless by eliminating the need to submit printed bids in person. The Principal Investigators (PIs)/Co-PIs or Heads of Departments, while originating proposals, shall prioritize options that reduce resource consumption, have a lower environmental impact, and support responsible sourcing practices.


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Sustainable Procurement Policy of CSJMU

Introduction

Chhatrapati Shahu Ji Maharaj University, Kanpur (CSJMU, Kanpur) launched a new environmental Sustainability Vision, Policy and Strategy and the main strategic focus is to minimize environmental impact while promoting responsible practices across all university operations. We believe in promoting effective sustainable development which takes into account the current needs of the present without compromising future generations' economic, social and environmental needs. At, CSJMU, we thrive to achieve sustainable development goals (SDG) through various interventions and policies. Through our sustainable procurement policy, we want to adopt a process that incorporates development sustainability considerations throughout the purchasing of goods and services to achieve optimal value for money in delivering positive development outcome.

Purpose

The purpose of the Sustainable Procurement Policy is to support the University's overarching sustainability strategy and ensure that staff involved in the procurement of goods, services and works throughout the University consider appropriate environmental, social and economic factors in their purchasing decisions. Further, in accordance with our commitment towards the sustainable development goals, we also aspire to bring awareness among the various stakeholders involved in the procurement process:

Objectives of the policy

The objectives this policy intends to achieve through sustainable procurement are as mentioned below:

- **Reduce the environmental impact** of CSJMU's procurement activities throughout the lifecycle of products and services (acquisition, use, disposal).
- **Comply and adhere** to all the applicable environmental laws in respective countries/jurisdiction.
- **Increase resource efficiency** by prioritizing durable, energy-saving products and services.
- **Support ethical and social responsibility** in the supply chain, considering factors like fair labor practices and human rights.
- **Minimize waste generation** through procurement practices that favor recyclable, reusable, or compostable products.
- **Support local and regional economies** by giving preference to suppliers within a specific geographic area.
- **Raise awareness** among staff about sustainable procurement practices and their role in achieving CSJMU's environmental goals.
- **Continuously improve** sustainable procurement practices by monitoring progress and setting new targets.
- **Shift to Digital platform** to help streamline procurement of commonly used items in a paperless cashless way with minimal human interface.


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